



WHAT TO DO WHEN YOUR CHILD DOES NOT QUALIFY FOR SERVICES

There are times when a child does not qualify for therapy services because a screen conducted by the school system did not reveal any significant delays, but the family (or any member of the child's team) still has concerns.

In these situations, we recommend that the following steps be taken:

1. The family needs to file a written request for a full evaluation (including Standardized Testing). You should always date these letters and keep a copy for your records.
2. The district may either agree to or refuse to perform the testing. If they refuse, they are required to complete a "Notice of Action", stating they have denied further testing because services are based on academic necessity, not medical necessity.
3. Once the "Notice of Action" is completed, the family can then file a formal complaint with the Missouri Department of Special Education (phone number 573.751.4212) to pursue further testing.